

GOVERNMENT OF PAKISTAN  
LAW AND JUSTICE DIVISION

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OFFICE MEMORENDUM

F. No.F.1(7)/2002-LIS

Islamabad the 18<sup>th</sup> December, 2024

**Subject: OPERATIOALIZATION OF E-GOVERNMENT MODULE (E-OFFICE) IN THE FEDERAL GOVERNMENT**

The undersigned is directed to refer the Prime Minister's Office letter no. No 68(A)-IT/DS(IA-III)/2024 dated, 11<sup>th</sup> December, 2024 and U.O. No. 4(2)/2024-Admn dated, 27-09-2024 on subject matter.

2. It may be recalled that this Ministry's role as per Rules of Business, 1973 is advisory on legal, constitutional, drafting, scrutiny & examination of bills/ordinances/rules/regulations and other legal matters of opinion etc. In this regard, a large number of business/files received manually from the other Ministries, Divisions and Departments. Pursuant to the directions of the Hon'ble Prime Minister to switch to 100% on e-office from manual procedures, this Ministry has totally adopted automated e-office procedures. However, business received from other Ministries, Divisions and Departments is hampering the 100% e-office utilization.

3. In this backdrop hence forth, all the business with this Ministry, must be transmitted digitally through e-office please.

4. This issues with the approval of Secretary, Law and Justice.

  
(Muneeb ul Hasan)  
Director

To,

**All Federal Ministries/Divisions/Departments and Autonomous Bodies**

CC:

1. Deputy Secretary (IA-III), Prime Minister Office.
2. PSO to Law Minister, Ministry of Law and Justice, Islamabad
3. SPS to SPM, Prime Minister Office.
4. SO to Secretary, Ministry of Law and Justice, Islamabad
5. SO to Secretary, Ministry of IT & Telecom, Islamabad